# NORTHERN SPIRITS LIMITED

#### CIN: L15500WB2012PLC185821

Reg. Off: 5A, Woodburn Park Road, Woodburn Central, Unit 603, 6th Floor, Kolkata-700020, Phone: 033-35446094

Email: info@northernspirit.in, Website: www.northernspirits.co.in

# NOTICE OF 12<sup>TH</sup> ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE TWELFTH ANNUAL GENERAL MEETING OF NORTHERN SPIRITS LIMITED (CIN – L15500WB2012PLC185821) WILL BE HELD ON SATURDAY,  $28^{\text{TH}}$  SEPTEMBER, 2024 AT 11:30 A.M. AT THE REGISTERED OFFICE OF THE COMPANY AT 5A, WOODBURN PARK ROAD, WOODBURN CENTRAL, UNIT NO 603,  $6^{\text{TH}}$  FLOOR, KOLKATA - 700020 TO TRANSACT THE FOLLOWING BUSINESSES:

#### **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the Audited Statement of Profit and Loss for the year ended March 31, 2024 and the Balance Sheet as at that date together with the Reports of the Directors and the Auditors thereon.
- 2. To declare a Final Dividend on Equity Shares at the rate of Re. 0.25 per equity share (2.5%) for the financial year 2023-24.
- 3. To appoint Director in place of Mr. Anuj Bakshi (DIN: 02500120), who retires by rotation at this Annual General Meeting in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers himself for re-appointment.

By Order of the Board of Directors
NORTHERN SPIRITS LIMITED

s/d-Pankaj Khanna (Company Secretary) M. No. A27867

Place: Kolkata Date: 1st August, 2024

#### **NOTES:**

- 1. A member entitled to attend and vote at the Annual General Meeting (AGM) is entitled to appoint a proxy to attend and vote on a poll instead of him/her and the proxy need not be a member of the company. the instrument appointing the proxy, in order to be effective, should be deposited, duly completed and signed, at the registered office of the Company not less than forty-eight hours before the commencement of the meeting. A proxy form is attached herewith.
  - A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10 percent of the total share capital of the Company carrying voting rights. A proxy so appointed shall not act as a proxy for any other person or shareholder.
- 2. The proxy holder shall prove his/her identity at the time of attending the meeting.
- 3. When a member appoints a proxy and both the member and proxy attends the meeting, the proxy stands automatically revoked.
- 4. Corporate members intending to attend the meeting are requested to send to the Company a certified copy of the Board Resolution, pursuant to section 113 of the Companies Act, 2013, authorizing their representative to attend and vote at the meeting.
- 5. Proxies shall be made available for inspection during the period beginning twenty-four hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting.
- In case of Joint-holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote during the AGM.
- 7. Voting rights of the Members shall be in proportion to their shares in the paid- up equity share capital of the Company as on the cut-off date i.e. Saturday, 21st September, 2024. A person who is not a Member as on the cut-off date should treat this Notice for information purposes only.
- 8. Members are requested to bring their Attendance Slip.

# Dispatch of Annual Report through E-mail

- 9. In accordance with the MCA Circulars and the said SEBI Circular dated May 12, 2020, the Notice along with the Annual Report of the Company for the financial year ended March 31, 2024, will be sent only through e-mail, to those Members whose e-mail addresses are registered with the Company or the Registrar and Share Transfer Agent (the "RTA"), i.e., M/s. Maheshwari Datamatics Pvt Ltd or the Depository Participant(s). The Notice and the Annual Report for the financial year ended March 31, 2024 shall be available on the websites of the Company viz., www.northernspirits.co.in and of the Stock Exchanges where Equity Shares of the Company are listed. The Notice shall also be available on the e-Voting website of the agency engaged for providing e-Voting facility, i.e., National Securities Depository Limited (NSDL), viz., www.evoting.nsdl.com
- 10. The Register of Members and share transfer books of the company shall remain closed from Sunday, 22<sup>nd</sup> September, 2024 to Saturday, 28<sup>th</sup> September, 2024 (both days inclusive) for the purpose of Annual General Meeting.
- 11. Members holding shares in Demat mode may kindly note that any request for change of address or change of E-mail ID or change in bank particulars/mandates or registration of nomination are to be instructed to their Depository Participant only, as the Company or its Registrar & Share Transfer Agent cannot act on any such request received directly from the Members holding shares in Demat mode. However, members holding shares in physical

- mode are requested to notify the Registrar & Share Transfer Agent of the Company of any change in their address and e-mail id as soon as possible.
- 12. Members are requested to contact the Company's Registrar & Share Transfer Agent M/s Maheshwari Datamatics Pvt Ltd, (the Company's Registrar and Share Transfer Agents) having their registered office situated at 23, R.N. Mukherjee Road, 5th Floor, Kolkata 700001, West Bengal (INDIA); Tel.: (033) 2248 4787/ 2243 5209; Email id: mdplc@yahoo.com; Website: www.mdpl.in for reply to their queries / redressal of complaints, if any, or contact Mr. Pankaj Khanna, Company Secretary of the Company at its Registered Office. (Phone No.: 033-35446094; e-mail: info@northernspirit.in; website: www.northernspirits.co.in).
- 13. Members who hold shares in dematerialized form are requested to furnish their Client ID and DP ID Nos for easy identification of attendance at the meeting.
- 14. The Securities and Exchange Board of India has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic forms are therefore, requested, to submit their PAN to their depository Participants with whom they are maintaining their demat accounts.
- 15. To support the "Green Initative" Members who have not yet registered their email addresses are requested to register the same with their DP's in case the shares are held by them in electronic form and with M/s Maheshwari Datamatics Private Limited in case the shares are held by them in physical form. In compliance with the aforesaid MCA Circulars and SEBI Circular dated May 12, 2020, Notice of the Annual General Meeting along with the Annual Report for the year 2023-24 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ Depositories.

#### Dividend

16. Members may note that the Board of Directors, at its meeting held on May 29, 2024 have recommended a final dividend @ 2.5% (Re. 0.25 per Share). The final dividend, if approved by members in the ensuing AGM will be paid electronically through various online transfer modes to the members who have updated their bank account details. For members who have not updated their bank account details, dividend warrants/dividend drafts/cheques will be sent out to their registered addresses if the postal services are available.

To avoid delay in receiving the dividend, members are requested to update their KYC with their depositories (where shares are held in dematerialized mode) and with the Company's Registrar and Transfer Agent (RTA) (where shares are held in physical mode) to receive the dividend directly into their bank account on payout date.

### TDS on Dividend

- 17. In accordance with the provision of Income Tax Act, 1961, as amended by the Finance Act, 2020, dividend paid or distributed by a Company on or after April 01, 2020, shall be taxable at the hands of shareholders. The Company is required to deduct TDS from dividend paid to the shareholders at the applicable tax rates, if approved at the Annual General Meeting (AGM) of the Company. The rate of TDS would depend upon the category and residential status of the members.
- 18. All documents referred to in the notice and the annexure to the notice shall be open for inspection at the registered office of the company during office hours on all working days, except Saturdays, between 11.00 A.M to 1.00 P.M. up to the date of the 12<sup>th</sup> Annual General meeting of the company.

#### **VOTING THROUGH ELECTRONIC MEANS**

19. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and the Circulars issued by the Ministry of Corporate Affairs dated April 08, 2020, April 13,

2020 and May 05, 2020 the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means in respect of all the businesses to be transacted at the aforesaid meeting. The facility of casting votes by a member using remote e-Voting system from a place other than the venue of the AGM will be provided by NSDL.

- 20. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at www.northernspirits.co.in. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited at www.bseindia.com and the AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. www.evoting.nsdl.com.
- 21. The facility of voting through Poll/Ballot Paper shall be made available at the AGM and the members attending the meeting who have not cast their votes by remote e-voting shall be able to exercise their right to vote at the Meeting through Poll/Ballot Paper. The facility of voting by electronic voting system shall not be made available at the AGM of the company.
- 22. The E-voting period commences on Wednesday, 25<sup>th</sup> September, 2024 from 9.00 a.m. to Friday, 27<sup>th</sup> September, 2024 till 5.00 p.m. During this period Shareholders of the company holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. Saturday, 21<sup>st</sup> September, 2024, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter and the facility will be blocked forthwith.
- 23. The voting rights of members shall be in proportion to their shares of the total paid up equity share capital of the company as on the **cut-off date i.e.** 21<sup>st</sup> **September**, 2024.
- 24. The members who have cast their votes by remote e-voting prior to the AGM may also attend the AGM, but shall not be entitled to cast their vote again or change it subsequently.
- 25. Only those members, whose names are recorded in the Register of Members maintained by the Depositories as on the cut-off date shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through Poll/Ballot paper.
- 26. Mr. Anurag Fatehpuria, Practicing Company Secretary (Membership No: 34471 and COP No: 12855) has been appointed as a Scrutinizer to scrutinize the e-voting process and voting at the AGM in a fair and a transparent manner. The scrutinizer will submit, not later than 48 hours of the conclusion of the AGM, a consolidated Scrutinizer's report of the total votes cast in favour or against, if any, to the chairman of the Company or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- 27. The scrutinizer shall after the conclusion of the voting at the meeting, will first count the votes cast at the meeting, and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses who are not in the employment of the company.
- 28. The results declared, along with the Scrutinizers Report shall be placed on the Company's website www.northernspirits.co.in and on the website of NSDL after the declaration of the results by the Chairman or a person authorized by him in writing. The Results shall also be immediately forwarded to the stock Exchanges where the shares of the company are listed.

- 29. The route map showing directions to reach the venue of the Meeting, is annexed.
- 30. Procedure and instructions to members for remote e-Voting are as under -

# How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

#### Step 1: Access to NSDL e-Voting system

# A) Login method for remote e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

| Type of Shareholders  | Log | in Method  |
|---|-----|--|
| Individual Shareholders holding securities in demat mode with NSDL. | 1.  | Existing IDeAS user can visit the e-Services website of NSDL Viz. <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period.   |
|   | 2.  | If you are not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> . Select "Register Online for IDeAS Portal" or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a>   |
|   | 3.  | Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/ OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period. |
|   | 4.  | Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience   |

#### **NSDL** Mobile App is available on App Store Google Play Individual Existing users who have opted for Easi / Easiest, they can login Shareholders holding through their user id and password. Option will be made available to reach e-Voting page without any further securities in demat mode with CDSL authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login www.cdslindia.com and click on New System My Easi. After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL. Click on NSDL to cast your vote. 3. If the user is not registered for Easi / Easiest, option to register available https://web.cdslindia.com/myeasi/Registration/EasiRegistration Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress and also be able to directly access the systems of all e-voting service providers. Individual You can also login using the login credentials of your demat account Shareholders (holding through your Depository Participant registered with NSDL/CDSL for in demat e-Voting facility. upon logging in, you will be able to see e-Voting securities mode) login through option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein their depository you can see e-Voting feature. Click on company name or e-Voting participants service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

| Login Type   | Helpdesk Details  |
|--|---|
|  | Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30              |
| Individual Shareholders holding securities in demat mode with CDSL | Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022- 23058738 or 022-23058542-43 |

B). Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

#### How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <a href="https://eservices.nsdl.com/">https://eservices.nsdl.com/</a> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

| i.e. | nner of holding shares<br>Demat (NSDL or<br>SL) or Physical | Your User ID is:   |
|------|---|--|
| a)   | For Members who hold shares in demat account with NSDL.     | 8 Character DP ID followed by 8 Digit Client ID<br>For example if your DP ID is IN300*** and Client ID is<br>12****** then your user ID is IN300***12******. |
| b)   | For Members who hold shares in demat account with CDSL.     | · ·  |
| c)   | For Members holding shares in Physical Form.                | EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***       |

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a>.
  - b) Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number,

- your PAN, your name and your registered address etc.
- d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

#### Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

## How to cast your vote electronically on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
- 2. Select "EVEN" of Company for which you wish to cast your vote during the remote e-Voting period.
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

#### **General Guidelines for shareholders**

- 1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to <a href="mailto:af2011@rediffmail.com">af2011@rediffmail.com</a> with a copy marked to <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a>. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
  - 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a> or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Ms. Pallavi Mhatre, Senior Manager NSDL at pallavid@nsdl.co.in or evoting@nsdl.co.in

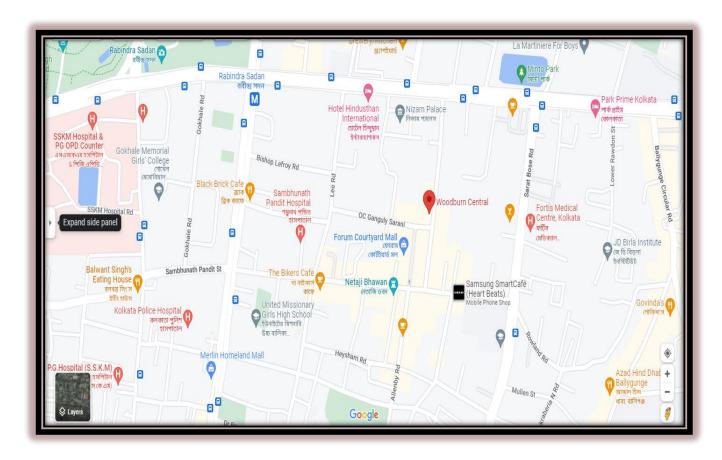
By Order of the Board of Directors NORTHERN SPIRITS LIMITED

s/d-Pankaj Khanna (Company Secretary) M. No. A27867

Place: Kolkata Date: 1st August, 2024

# ROUTE MAP TO THE VENUE OF THE ANNUAL GENERAL MEETING

**Location Address:** 5A, Woodburn Park Road, Woodburn Central, Unit-603, 6th Floor, Kolkata- 700020, West Bengal (INDIA).



# **NORTHERN SPIRITS LIMITED**

CIN: L15500WB2012PLC185821

Reg. Off: 5A, Woodburn Park Road, Woodburn Central, Unit 603, 6th Floor, Kolkata-700020, Phone: 033-35446094

Email: info@northernspirit.in, Website: <a href="www.northernspirits.co.in">www.northernspirits.co.in</a>

# **ATTENDANCE SLIP**

(To be presented at the Entrance)

I hereby record my presence at the 12th Annual General Meeting of M/s. Northern Spirits Limited being held on Saturday, 28th September, 2024 at 11:30 A.M (IST) at the Registered Office of the Company at 5A, Woodburn Park Road, Woodburn Central, Unit-603, 6th Floor, Kolkata-700020, West Bengal (India).

| Name of Shareholder:                                      |
|---|
| Address:  |
| Mobile:   |
| Email ID:   |
| DP ID - Client ID:  |
| Number of Shares Held:                                    |
| Name of Proxy or Authorized Representative, if any:       |
|   |
|   |
| Signature of Shareholder/Proxy/ Authorized Representative |
|   |

#### Note:

The member/proxy must bring this Attendance Slip at the meeting, duly completed and signed and hand over the same at the venue.

# NORTHERN SPIRITS LIMITED

CIN: L15500WB2012PLC185821

Reg. Off: 5A, Woodburn Park Road, Woodburn Central, Unit 603, 6th Floor, Kolkata-700020, Phone: 033-35446094

Email: info@northernspirit.in, Website: www.northernspirits.co.in

#### FORM NO MGT 11

(Proxy Form)

{Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014}

| Name o               | f the Member |  |  |  |
|----------------------|--------------|--|--|--|
| Registe              | ered address |  |  |  |
| E-mail I             | d            |  |  |  |
| Folio N              | 0            |  |  |  |
| DP ID- (             | Client ID    |  |  |  |
| I/We, b              |              | Shares of above-mentioned company hereby |  |  |
| 1.                   | Name:        | Address:                                 |  |  |
|                      | E-mail ld:   | Signature:                               |  |  |
| Or failing him / her |              |  |  |  |
| 2.                   | Name:        | Address:                                 |  |  |
|                      | E-mail Id:   | Signature:                               |  |  |
| Or failing him / her |              |  |  |  |
| 3.                   | Name:        | Address:                                 |  |  |
|                      | E-mail Id:   | Signature:                               |  |  |
|                      |              |  |  |  |

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual General Meeting of the Company to be held on Saturday, 28<sup>th</sup> September, 2024 at 11.30 A.M. at the Registered Office of the Company at 5A, Woodburn park Road, Woodburn Central, Unit No-603, 6th Floor, Kolkata – 700020, and at any adjournment thereof in respect of such resolutions as are indicated below:

\*\* I/We wish my/our above Proxy to vote in the manner as indicated in the box below:-

| Item No. | Resolutions  | For | Against |
|----------|--|-----|---------|
|          | ORDINARY BUSINESS  |     |         |
| 01       | To receive, consider and adopt the Audited Statement of Profit and Loss for the year ended   |     |         |
|          | March 31, 2024 and the Balance Sheet as at that  |     |         |
|          | date together with the Reports of the Directors and the Auditors thereon.  |     |         |
| 02       | To declare a Final Dividend on Equity Shares at the rate of Re. 0.25 per equity share (2.5%) for the financial year 2023-24.   |     |         |
| 03       | To appoint Director in place of Mr. Anuj Bakshi (DIN: 02500120), who retires by rotation at this Annual General Meeting in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers himself for re-appointment. |     |         |

| Signed this                   | dav of | 2024. |         |
|-------------------------------|--------|-------|---------|
| 9                             | ,      |       | Affix   |
|                               |        |       | Revenue |
|                               |        |       | Stamp   |
|                               |        |       |         |
| Signature of Shareholder      |        |       |         |
|                               |        |       |         |
|                               |        |       |         |
|                               |        |       |         |
| Signature of Proxy holder(s): |        |       |         |

#### Notes:

- 1. This form should be signed across the stamp as per specimen signature registered with the Company.
- 2. This form of Proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.
- 3. A proxy need not be a member of the Company.
- 4. A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- 5. \*\*This is only optional. Please put a 'x' in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
- 6. Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.
- 7. In the case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.