NORTHERN SPIRITS LIMITED

REG. OFF: 5A, WOODBURN PARK ROAD, WOODBURN CENTRAL UNIT-603, 6<sup>TH</sup> FLOOR, KOLKATA-700020 CIN: L15500WB2012PLC185821

To,

Date: 19/08/2022

The Listing Operations Department, BSE Limited, Phirozee Jeejeebhoy Towers, Dalal Street, Mumbai - 400 001

BSE Scrip Code: 542628

Respected Sir/Madam,

# Sub: Compliance under Regulation 30 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirement) Regulations, 2015

Pursuant to Regulation 30 read with part A of Schedule III of SEBI (Listing obligations and Disclosure Requirements) Regulation 2015, we are herewith providing the notice of 10th Annual General Meeting sent to all shareholders. The copy of the notice is attached for your information and record.

Kindly take the same on your record and oblige.

Thanking you,

Yours faithfully For Northern Spirits Limited Northern Spirits Ltd.

ABHIJEET PRASAD

Company Secretary & Compliance Officer

Enclose: As mentioned above

# NOTICE

Notice is hereby given that the 10th Annual General Meeting of the members of **M/s. NORTHERN SPIRITS LIMITED** will be held on Thursday, 15th September, 2022 at 3:00 P.M (IST) at the registered office of the Company situated at 5A, Woodburn Park Road, Woodburn Central, Unit-603, 6th Floor, Kolkata-700020, West Bengal (INDIA) to transact following business as:

# **ORDINARY BUSINESS:**

Item No-1 Adoption of Financial Statement and Report of Board of Directors and Auditors thereon.

To consider and if thought fit, to pass, with or without modification(s), the following Resolution, as an Ordinary Resolution:

**"RESOLVED THAT** the Board's Report, the Balance Sheet, Statement of Profit and Loss and the Cash Flow Statement for the Financial Year ended March 31, 2022 together with the Independent Auditors' Report thereon for the Financial Year ended March 31, 2022 be and are hereby under consideration."

**"RESOLVED FURTHER THAT** the Chairman then invited, from the members, for any queries regarding the presented Financial Statements and Reports for the said period or suggestions on the Annual Accounts of the Company, as they may desire to clarify."

**"RESOLVED FURTHER THAT** no clarifications were required or suggestions was made by the members present in the meeting, the Financial Statement and Report of Board of Directors and Auditors for the Financial Year ended March 31, 2022 are hereby considered, approved and adopted."

**"RESOLVED FURTHER THAT** any directors of the Company be and is hereby authorized to file necessary forms with the Registrar of Companies and to act in this regard with respect to intimation to the concerned authorities about the proceedings of this meeting and to do all such acts and deeds as may be deemed necessary to give effect to the above resolution."

# Item No-2 Appointment of Ms. Kanika Bakshi (DIN 08090236) Director of the Company liable to retire by rotation.

To consider and if thought fit, to pass, with or without modification(s), the following Resolution, as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to Section 152 of the Companies Act 2013 and other applicable provisions, if any, Ms. Kanika Bakshi (DIN 08090236), who retires by rotation and being eligible, offers herself for re-appointment, be and is hereby re-appointed as a Director of the Company liable to retire by rotation."

**"RESOLVED FURTHER THAT** the re-appointment of Ms. Kanika Bakshi (DIN 08090236) is in accordance of the said Act and is approved by the Nomination and Remuneration Committee of Company."

**"RESOLVED FURTHER THAT** any directors of the Company be and is hereby authorized to file necessary forms with the Registrar of Companies and to act in this regard with respect to intimation to the concerned authorities about the proceedings of this meeting and to do all such acts and deeds as may be deemed necessary to give effect to the above resolution."

By the order of the Board For Northern Spirits Limited

Sd/-ABHIJEET PRASAD (Company Secretary)

> Date: 19/08/2022 Place: Kolkata

#### **IMPORTANT NOTES:**

1. A Member entitled to attend and Vote at the Annual General Meeting may appoint a Proxy to Attend and Vote on his behalf and a Proxy need not be a Member of the Company.

Proxy form has been provided in the Annual Report.

A person can act as proxy on behalf of members not exceeding 50 (fifty) and holding in the aggregate not more than 10 (ten) percent of the total share capital of the Company carrying voting rights. A member holding more than 10 (ten) percent of the total share capital of the Company carrying voting rights may appoint a single person as Proxy and same person shall not act as Proxy for any other person or member.

The instrument appointing the Proxy, duly completed and signed, must be deposited at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting. A Proxy does not have the right to speak at the Meeting and can vote on a poll.

- 2. The Register of Members and Share Transfer Books of the Company will remain closed from 8th day of September, 2022 to 15<sup>th</sup> day of September, 2022 (both days inclusive).
- 3. Route map of the AGM venue, pursuant to the Secretarial Standard on General Meetings, is also annexed.
- 4. Pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administrative) Rules, 2014, as may be amended from time to time and Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is obligated to provide to the members the remote e-voting facility to exercise their vote at the 10th Annual General Meeting (AGM) by electronic means and the business may be transacted through e-voting services rendered by National Securities Depository Limited (NSDL) ("remote e-voting") on all the resolution(s) set forth in this Notice.

- 5. Additional information as "Annexure A", pursuant to Item No-02 of Ordinary Business which is subject to SS-2 ("Secretarial Standard on General Meetings") and Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 in respect of re-appointment of Ms. Kanika Bakshi (DIN 08090236), who retires by rotation in the 10th Annual General Meeting are made part of their respective explanatory statement.
- 6. The relevant details, pursuant to Regulations 26(4) and 36(3) of the Listing Regulations and Secretarial Standards on General Meetings issued by the Institute of Company Secretaries of India, in respect of Directors seeking reappointment at this AGM is annexed.
- 7. Institutional/Corporate Shareholders (i.e. other than Individuals/HUF, NRI, etc) are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution/Authorization etc. authorizing its representative to attend the AGM on its behalf and to vote through remote e-voting. The said Resolution/Authorization shall be sent to the Scrutinizer by email through its registered email address to af2011@rediffmail.com / info@northernspirit.in
- 8. The Securities and Exchange Board of India (SEBI) vide its Circular No. CIR/MRD/DP/10/2013 dated March 21, 2013 has mandated all Companies to use approved electronic mode of payment for making cash payments such as dividend to the Members (where core banking details are available) or to print the bank account details of the Members (as per the Company's records) on the physical payment.
- 9. Hence, the Members are requested to furnish/update their bank account name & branch, bank account number and account type along with other core banking details such as MICR (Magnetic Ink Character Recognition), IFSC (Indian Financial System Code) etc. at the earliest with:

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- i. The respective Depository Participants (DP) (in case of the shares held in Electronic Mode) or;
- ii. The Registrar & Share Transfer Agent of the Company (R&T Agent) (in case of the shares held in Physical form).
- 10. Members holding shares in Demat mode may kindly note that any request for change of address or change of E-mail ID or change in bank particulars/mandates or registration of nomination are to be instructed to their Depository Participant only, as the Company or its Registrar & Share Transfer Agent cannot act on any such request received directly from the Members holding shares in Demat mode. However, members holding shares in physical mode are requested to notify the Registrar & Share Transfer Agent of the Company of any change in their address and e-mail id as soon as possible.
- 11. Members are requested to contact the Company's Registrar & Share Transfer Agent M/s Maheshwari Datamatics Private Limited, (the Company's Registrar and Share Transfer Agents) having their registered office situated at 23, R.N. Mukherjee Road, 5th Floor, Kolkata-700001, West Bengal (INDIA); Tel.: (033) 2248 4787/ 2243 5209; Email id: mdplc@yahoo.com ; Website: www.mdpl.in for reply to their queries / redressal of complaints, if any, or contact Mr. Abhijeet Prasad, Company Secretary of the Company at its Registered Office of (Phone No.: +0332290 2043 ; Email: info@northernspirit.in Website: : www.northernspirits.co.in ).
- 12. To support the "Green Imitative" Members who have not yet registered their email addresses are requested to register the same with their DP's in case the shares are held by them in electronic form and with M/s Maheshwari Datamatics Private Limited in case the shares are held by them in physical form. In compliance with the aforesaid MCA Circulars and SEBI Circular dated May 12, 2020, Notice of the AGM along with the Annual Report 2021-22 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ Depositories.

Members may note that the Notice and Annual Report 2021-22 will also be available on the Company's website <u>http://www.northernspirits.co.in/</u> website of the Stock Exchange i.e. Bombay Stock Exchange of India Limited and on the website of NSDL <u>www.evotingindia.com</u>.

- 13. Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/ mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFS Code, etc., to their DP's in case the shares are held by them in electronic form and to M/s Maheshwari Datamatics Private Limited in case the shares are held by them in physical form.
- 14. The Cut-off date for determining the names of shareholders eligible to get Notice of Annual General Meeting is Thursday, 08th of September, 2022.
- 15. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act and the Register of Contracts or arrangements in which Directors are interested maintained under Section 189 of the Act will be available during the meeting for inspection, to the Members attending the AGM.
- 16. Members may avail the facility of nomination by nominating a person to whom their shares in the Company shall vest in the event of their death. The prescribed form can be obtained from the Company's Registrar & Share Transfer Agent.
- 17. Members who hold shares in physical form in multiple folios in identical names or joint names in the same order of names are requested to send the share

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certificates to the Company's Registrar & Share Transfer Agent for consolidation into single folio.

- 18. Since, the securities of the Company are traded compulsorily in dematerialized form as per SEBI mandate, Members holding shares in physical form are requested to get their shares dematerialized at the earliest.
- 19. As per Regulation 40 of SEBI Listing Regulations, as amended, Securities of listed companies can be transferred only in dematerialized form with effect from, April 1, 2019, except in case of request received for transmission or transposition of securities. In view of this and to eliminate all risks associated with physical shares and for ease of portfolio management, members holding shares in physical form are requested to consider converting their holdings to dematerialized form. Members can contact the Company or Company's Registrar and Share Transfer Agent, M/s Maheshwari Datamatics Private Limited for assistance in this regard.
- 20. The Shareholders, seeking any information with regard to the accounts or any matter to be placed at the AGM, are requested to write to the Company before the date of the AGM through Email on <u>info@northernspirit.in</u>. The same will be replied by/ on behalf of the Company suitably.
- 21. The Company has appointed Mr. Anurag Fatehpuria, Practicing Company Secretary, as a scrutinizer to scrutinize the voting and the voting process in a fair and transparent manner.
- 22. The Chairman shall, at the AGM, at the end of discussion on the Resolutions on which the voting is to be held, allow voting with the assistance of the Scrutinizer, by use of e-voting for all those Members who are present at the AGM.

- 23. The scrutinizer shall after the conclusion of voting at the Meeting, will first count the votes cast at the Meeting in the presence of at least two witnesses not in the employment of the Company and shall make and submit, within 48 hours of the conclusion of the AGM, a consolidated scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting within 48 hours of conclusion of the AGM.
- 24. The Notice of the AGM shall be placed on the website of the Company till the date of AGM. The Results declared, along with the scrutinizer's Report shall be placed on the Company's website <u>www.northernspirits.co.in</u> immediately after the declaration of result by the Chairman or a person authorized by him in writing. The Results shall also be immediately forwarded to the Stock Exchange(s) where the shares of the Company are listed. Further, the results shall be displayed on the Notice Board of the Company at its Registered Office.
- 25. Pursuant to Section 108 of Companies Act, 2013 read with rules made there under and Regulation 44 of the SEBI (LODR) Regulations, 2015, the Company is providing e-voting facility to its Members to exercise their votes electronically on the item of business given in the Notice through the electronic voting service facility provided by NDSL.
- 26. Members and recipients of this Notice are hereby invited join the AGM at their convenience means and may offer for their relevant clarifications (if any) has to reach at-least ten days before the meeting at the registered office of the Company, so that the information required can be made readily available at the meeting.

# THE INSTRUCTIONS FOR SHAREHOLDERS VOTING ELECTRONICALLY ARE AS UNDER:

- Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and the Circulars issued by the Ministry of Corporate Affairs dated April 08, 2020, April 13, 2020, May 05, 2020 and May 05, 2022 the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the EGM/AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-Voting system as well as venue voting on the date of the EGM/AGM will be provided by NSDL.
- ii. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the EGM/AGM has been uploaded on the website of the Company at <u>www.northernspirits.co.in</u>. The Notice can also be accessed from the website of the Stock Exchange i.e. BSE Limited at <u>www.bseindia.com</u>. Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. <u>www.evoting.nsdl.com</u>
- iii. The voting period begins on Monday, 12th day of September, 2022 at 09.00 A.M. and ends on Wednesday, 14th day of September, 2022 at 5.00 P.M. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date 08th September, 2022 may cast their vote electronically and that a person who is not a member as on the cut-off date should treat this notice for information purposes only. The e-voting module shall be disabled by NSDL for voting thereafter. Those Members, who will be present in the AGM physically and have not cast their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote during the AGM.

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- iv. The Board of Directors has appointed Mr. Anurag Fatehpuria, Practicing Company Secretary, (CP. No.12855) as a scrutinizer to scrutinize the votes during the AGM and the remote e-voting process in a fair and transparent manner.
- v. The Details of the process and manner for remote e-voting are explained herein below:

The remote e-voting period begins on 12 September, 2022 at 09:00 A.M. and ends on 14 September, 2022 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter.

# How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Log-in to NSDL e-Voting system at <u>https://www.evoting.nsdl.comm/</u>

Step 2: Cast your vote electronically on NSDL e-Voting system.

# **Details on Step 1 is mentioned below:**

How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.
- 3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <u>https://eservices.nsdl.com/</u> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. cast your vote electronically.

Shareholders/Members can also download NSDL Mobile App "**NSDL Speede**" facility by scanning the QR code mentioned below for seamless voting experience.



#### Individual Shareholders holding securities in Demat mode with CDSL:

- Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <u>https://web.cdslindia.com/myeasi/home/login</u> or <u>www.cdslindia.com</u> and click on New System Myeasi.
- After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL. Click on NSDL to cast your vote.
- 3. If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a>
- 4. Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in <u>www.cdslindia.com</u> home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress.

# Individual Shareholders (holding securities in demat mode) login through their Depository Participants:

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

# **Important Note:**

Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at above-mentioned website.

# <u>Helpdesk for Individual Shareholders holding securities in demat mode for any</u> <u>technical issues related to login through Depository i.e. NSDL and CDSL</u>

Login type	Helpdesk details			
Individual Shareholders holding securities in	Members facing any technical issue in login can contact NSDL helpdesk by sending a			
demat mode with NSDL				
	request at <u>evoting@nsdl.co.in</u> or call at toll			
	free no.: 1800 1020 990 / 1800 22 44 30			
Individual Shareholders holding securities in	Members facing any technical issue in login			
demat mode with CDSL	can contact CDSL helpdesk by sending			
	request <u>helpdesk.evoting@cdslindia.com</u> or			
	contact at 022-23058738 / 022-23058542-43			

# Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode

# How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com/</u> either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:		
a) For Members who hold shares in	8 Character DP ID followed by 8 Digit		
demat account with NSDL.	Client ID		
	For example if your DP ID is IN300***		
	and Client ID is 12***** then your user		
	ID is IN300***12*****.		
b) For Members who hold shares in	16 Digit Beneficiary ID		
demat account with CDSL.	For example if your Beneficiary ID is		
	12***************** then your user ID is		
	12*****		
c) For Members holding shares in	EVEN Number followed by Folio		
Physical Form.	Number registered with the company		
	For example if folio number is 001***		
	and EVEN is 101456 then user ID is		
	101456001***		

- 5. Password details for shareholders other than Individual shareholders are given below:
- a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your "initial password"?
  - i. If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your "initial password".
  - ii. If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.

- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
- a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on <u>www.evoting.nsdl.com</u>
- b) Physical User Reset Password?" (If you are holding shares in physical mode) option available on <u>www.evoting.nsdl.com</u>
- c) If you are still unable to get the password by aforesaid two options, you can send a request at <u>evoting@nsdl.co.in</u> mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
- d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

# **Details on Step 2 is mentioned below:**

How to cast your vote electronically on NSDL e-Voting system?

- After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
- 2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting.
- 3. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.

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- 4. Select "EVEN" of company for which you wish to cast your vote.
- 5. Now you are ready for e-Voting as the Voting page opens.
- 6. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 7. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 8. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 9. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

# **General Guidelines for shareholders**

 Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to <u>af2011@rediffmail.com</u> with a copy marked to <u>evoting@nsdl.co.in</u>

Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.

2. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes member of the Company after the notice is send through e-mail and holding shares as of the cut-off date i.e. 08/09/2022, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or Issuer/RTA. However, if you are already registered with NSDL for remote e-voting, then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" or "Physical User Reset Password" option available on

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www.evoting.nsdl.com or call on toll free no. 1800 1020 990 and 1800 22 44 30. In case of Individual Shareholders holding securities in demat mode who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date i.e. 08/09/2022, may follow steps mentioned in the Notice of the AGM under Step 1: "How to Log-in to NSDL e-Voting website" (as prescribed above).

3. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the **"Forgot User Details/Password?"** or

"Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.

 In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Mr. Amit Vishal, Senior Manager and /or Ms. Pallavi Mhatre, Senior Manager at evoting@nsdl.co.in

# <u>Process for those shareholders whose email ids are not registered with the</u> <u>depositories for procuring user id and password and registration of e mail ids for e-</u> <u>voting for the resolutions set out in this notice</u>

- In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self - attested scanned copy of Aadhar Card) by email to <u>info@northernspirit.in</u>
- In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self - attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to <u>info@northernspirit.in</u>

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- 3. The Company/RTA shall co-ordinate with CDSL/NSDL and provide the login credentials to the above-mentioned documents.
- 4. Alternatively, shareholder/members may send a request to <u>evoting@nsdl.co.in</u> for procuring user id and password for e-voting by providing above mentioned documents.
- 5. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

# The instructions for members for e-voting on the day of the AGM are as under: -

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.

2. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.

3. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

#### ANNEXURE A

#### Details of Directors liable for rotation and seeking Re-appointment at the forthcoming Annual General Meeting (PURSUANT TO REGULATION 36(3) of THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS REGULATIONS, 2015)

Name of the Director	Kanika Bakshi
Date of Birth	23-11-1985
Date of Appointment	21-03-2018
Experience	She has 5 years of work experience in textile exports and domestic market.
Qualification	Bachelors' Degree in Literature from Delhi University
Directors in other public Co	NIL
Other Position	NIL
Membership of Committees of other unlisted public Co	NIL
Inter Relationship	Promoter & Director
Shares held in the Co	10000

# ATTENDANCE SLIP

10<sup>th</sup> Annual General Meeting of M/s. Northern Spirits Limited being held on Thursday, 15th September, 2022 at 3:00 P.M (IST) at the registered office of the Company situated at 5A, Woodburn Park Road, Woodburn Central, Unit-603, 6th Floor, Kolkata-700020, West Bengal (INDIA).

Name of Shareholder	
Address	
Phone/Mobile	
Email ID	
Registered Depository Participant's ID	
and Client's ID	
Number of Shares Held	
Name of Proxy or Authorized	
Representative, if any	

I/We hereby accord my/our presence at the 10<sup>th</sup> Annual General Meeting of the Company to be held on Thursday, 15th September, 2022 at 3:00 P.M (IST) at the registered office of the Company situated at 5A, Woodburn Park Road, Woodburn Central, Unit-603, 6th Floor, Kolkata-700020, West Bengal (INDIA).

Signature of shareholder/ Proxy/ Authorized Representative

Note:

The member/proxy must bring this Attendance Slip at the meeting, duly completed and signed and hand over the same at the venue.

# Form No. MGT-11 Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN:

Name of the Company: Registered Office of the Company: Phone / Contact No: Email ID of the Company: Website of the Company: Name of Member(s): Registered Address of Member(s): Phone / Contact No: Email ID of Member(s): Folio No/ Client ID: Depository Participant's ID:

I/We, having...... of Equity Shares of the above-named Company, do hereby appoint the following:

Name: Address: Phone / Contact No: Email ID: Signature:

as my/our proxy to attend and vote (on a poll) for me and on my behalf at the 10th Annual General Meeting of the Company, to be held on the 15th day of September, 2022 at 3:00 P.M (IST) at the registered office of the Company situated at 5A, Woodburn Park Road, Woodburn Central, Unit-603, 6th Floor, Kolkata-700020, West Bengal (INDIA) and at any adjournment thereof in respect of such resolutions as are indicated below:

# **Ordinary Business:**

<b>Resolution No</b>	Agenda	For	Against
01	To Consider & Adoption of Financial		
	Statement and Report of Board of Directors		
	and Auditors thereon		
02	To Consider Appointment of Ms. Kanika		
	Bakshi (DIN 08090236) Director of the		
	Company liable to retire by rotation.		

Signed this...... day of...... 2022

Please Affix Revenue

Stamp

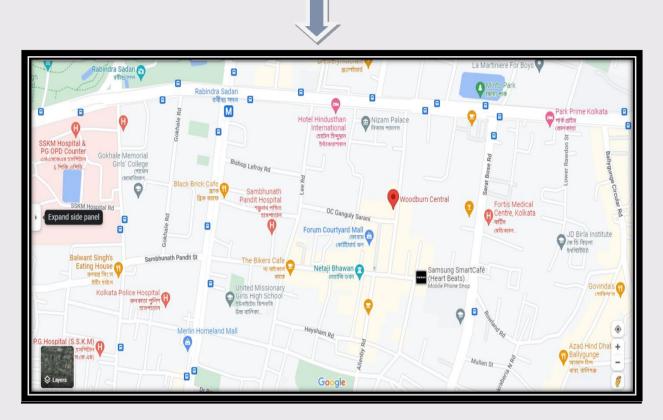
Signature of Shareholder

Signature of Proxy holder(s)\_\_\_\_\_

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting. A Proxy need not be member of the Company.

#### **ROUTE MAP TO THE VENUE OF THE ANNUAL GENERAL MEETING**

Location Address: 5A, Woodburn Park Road, Woodburn Central, Unit-603, 6th Floor, Kolkata- 700020, West Bengal (INDIA).



Latitude: 22.5381\* North & Longitude: 88.3521\* East